

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

OBJECTIVE

To be among the pearls of the ocean of knowledge in a leading Institute and explore my potential in the field of Management/Education/Administration which would help me to create my own identity in the industry.

EXPERIENCE SUMMARY

TITLE: - M.B.A in Finance & Marketing with an experience of 4 Years 6 months in Corporate and Academia.

Experience :-

Worked : As Professor and Industrial Executive.
In INSTITUTE OF EXCELLENCE IN MANAGEMENT SCIENCE M.B.A.
College ,Tarihal ,Hubli affiliated to Karnataka University Dharwad ,
Approved by AICTE Delhi.

JOB DETAILS : Roles & Responsibilities in IEMS

a)Faculty

b)Fourth Semester Co-ordinator

c)News Bulletin Editor

d)Head of Entrepreneurship Development Form(EDF)

e)Corporate Relation Officer(CRO)

f)Conducted & Attended Workshops & Guest Lectures

I.PEDAGOGY WORKSHOP

1. Held on 07/02/2009 for 2nd and 4th Semester MBA (CBCS) of Karnataka University Dharwad conducted by Dr.D.Veerender Heggade Institute of Management Studies and Research (Approved by AICTE,New Delhi Affiliated to Karnatak University , Dharwad) Vidyagiri, Dharwad.

2. Held on 2nd Aug 2009 at B.L.D.E. A's A.S.Patil college of commerce MBA Programme Bijapur.

3. Held on 16th Sept 2009 for 1st Semester at IEMS Hubli.

4.Held on 13th Aug 2008 on various management subjects newly introduced in the curriculum of KUD at KLS' Institute of management Education and Research Belgaum.

II. WORKSHOPS

1.On Training Program under MBA Faculty Development Series on 12th April 2008 One day workshop on "How to Design and Conduct Training Program" conducted by KES'B-School by Resources person Smt.Roop Venkatesh.

2.One day workshop on 'Entrepreneurship Changing Scenario' on -28th April 2008 at

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

IEMS by Resources person D.Poornima M.Charantimath.

3. Two days workshop on 'Case Writing and Case Teaching Pedagogy on October 28th & 29th 2009 at KLES's Institute of Management Research –MBA, Hubli-
by Resources Person –Dr.Sachin Kamble NITIE Mumbai, Prof.J.M.Subramaya Management consultant, Mysore.

III.Attended faculty development programmes conducted by Karnataka University Dharwad

MANAGEMENT FACULTY ORIENTATION PROGRAMME

1. Held on 25th and 26th July 2008 jointly hosted by KLS IMER and BIMS (MBA) Belgaum on Competency Mapping, BPR & Benchmarking, BPO, International Accounting and Knowledge Management.
2. Held on 31st July & 1st August 2008 jointly hosted by BLDEA's A.S.Patil college of Commerce and B.V.V.S Institute of Management Studies, Bagalkot on Rural Development Marketing of Rural Enterprises, Rural Women Empowerment, Rural Health and Sanitation.
3. Held on 18th and 19th July 2008 jointly hosted by IEMS B-School, GBS and IMSR, Hubli on 18th and 19th July 2008.
4. Held on 13th and 14th July 2008 at Kousali Institute of Management Studies ,KUD on Rural SMES,NGO and NPO Management and Introduction to Reproductive Health Management

IV.)Attended International conference on Social Entrepreneurship

Development conducted at Belgaum.

International Seminar on Social Entrepreneurship on 19th and 20th March 2009
, Jointly Organised by KLS IMER, Belgaum and Deshpande Foundation.

V. Management development Programme (MDP)

1. On Developing Research proposal to Avail Govt Schemes held on March 28th, 2008.
by Resources Person –Mr.Prafulla A. Pawar
- Dr.C.M.Chitale from Pune.

V) Conducted Industrial Study Trip

VII)Worked as a Finance co-ordinator for 'Kurukshetra' National level fest -2009.

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

Previous Experience :- 1 year 6 months in a General Insurance Company as MIS Operator and 3 years as a Faculty in IEMS (INSTITUTE OF EXCELLENCE IN MANAGEMENT SCIENCE)

Industry :- General Insurance/Finance

Skills :- Online booking of Motor Insurance, Health Insurance, Home Insurance and Travel insurance policies. Attending the queries of customer

EDUCATION

2005 **Institute of Management Studies and Research, (Karnatak University)**
(2 year full time MBA) Finance and Marketing – Dharwad, Karnataka

2003 **SJMVS's for Women, Karnatak University, Dharwad**
Bachelor of Business administrative (BBA)

1999 **SJMVS's for Women, Karnataka State Pre University Board**
P.U.C

1997 **Sacred Heart Convent High School,**
S S L C

ADDITIONAL QUALIFICATION

Diploma in Computer Application From Canada-India Institutional Co-operation Project by Institution at Government Polytechnic for Women Hubli.

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

EXPERIENCE

MAY 2005-May 2007 ICICI Lombard General Insurance Company as MIS Operator

Sales co-ordinator

Online booking of Motor Insurance, Health Insurance, Home Insurance and Travel insurance policies. Attending the queries of customer.

Operation Associates

- Quality check of the files: Checking all the necessity documents available in the customers file as per the requirements.
- In warding of files : Maintaining the database of the file
- Centralized Cheque Registration (CCR) of miscellaneous and GCV cheques. : Making the registratation of cheques of miscellaneous vehicles and Goods carrying vehicles from which a CCR No. is generated which is needed for House bank deposits, Online Manager software is used which is old software.
- Generating Voucher Number (VN) of Two wheeler and Private motor car cheques: Making the registratation of cheques of two wheeler and Private motor car vehicles from which a Voucher No. is generated which is needed for House bank deposits, Genesis software is used since from 2006.
- Acceptance of cheques: Once the cheques are accepted the policy is generated.
- Endorsement of Policies: Any changes to be made in the policy like engine no. , chassis no. , name of the policy holder in case of vehicle transfer case.

JOB DETAILS

ACADEMIC PROJECTS

MASTERS'

<u>Project1</u>	"PROSPECTS OF DERIVATIVES IN HUBLI MARKET"
Company	Way2Wealth Securities Pvt Ltd.
Duration	Two months
Synopsis	To study the PROSPECTS OF DERIVATIVES in Hubli market.
<u>Project 2</u>	"PORTFOLIO ANALYSIS OF AN INVESTOR"
Company	Stock Holding Corporation of India Ltd. Bangalore
Duration	Two months
Synopsis	To study the PORTFOLIO ANALYSIS OF AN INVESTOR, Bangalore.

BACHELORS

<u>Project1</u>	"ORGANISATION STRUCTURE"
Company	SAMYUKTA KARNATKA Press Hubli
Duration	One month
Synopsis	

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

To study the functions of each department

Project2

Company

"CUSTOMER PREFERENCE"

Duration

HUBLI STONES

Synopsis

One month

TO STUDY THE CUSTOMER PREFERENCE IN HUBLI MARKET

TECHNICAL/DOMAIN SKILLS SUMMARY

Completed SAP course in FICO(Financial and Controlling) module

- Languages : C, C++
- Operating Systems : Windows NT, 2000, XP
- Packages : Office Automation, Oracle

PERSONAL DETAILS

Permanent Address:

A1/601, Prestige Panorama,

Keshav Nagar, Manjri Road,

Mundhwa, Pune-411036

Mobile no.: 8007778368

- Languages Known : English, Hindi & Kannada
- Nationality : Indian
- Date of Birth : 16th March 1981

EXTRA-CURRICULAR ACTIVITIES

- Attended the training for entrepreneur development program of 6 weeks conducted by **CEDOK** (Center for Entrepreneur Development Of Karnataka)
- Certificate of Social Service by HELP AGE INDIA working nationwide for the cause and care of the elderly with special appreciation in the year 1991
- Attended one-day workshop on Advertising and Brand Management
- Seminar Co-ordinator for MBA
- Central Institute of General Knowledge learning by National Talent Search Contest secured passed senior National Talent Search Contest in Mathematics in the year 1996.

Name: Mrs. Seema Shreeshail Gadaginamath

Email Id: seema_cp5@yahoo.com

Address: A1/601, Prestige Panorama, Keshav Nagar, Manjri Road, Mundhwa, Pune-411036.

Ph: 8007778368

Reference:

1)Dr.C.G.Hussain Khan

Professor,Department of Anthropology

Karnatak University,Dharwad-580003

Ph.0836-2215232.

Co-coordinator

International Diploma in reproductive Health Management Karnataka University,Dharwad-580003,Karnatak University ,Dharwad-580003,Karnataka,India.

0836-2215335,2748424, Fax: 91-0836-2747884,2741928,2741884.

Res: A-5,University Staff Quarters, K.U.D. 0836-2445572, E-mail :

cghkhan2000@rediffmail.com,cghkhan@gmail.com.

2)Prof.Prashant V.Yatgiri B.E.,M.B.A.

Professor

Director(Academics)

Cell:9900131386

Res:2744762

Email:pyatgiri@globalschool.in .

Twin-city Campus:

Opp Mahima Hotel, Behind Bellad showroom,

NH-4,Bhairidevarkoppa,Hubli-25.

Tel: D: +91-836-2000130,

O:4251059,2278330,2278331

Fax:+91-836-2000232.

3)Prof.Sanjay V Kotabagi M.E.(Prodn.Mgt.)

Sr.Lecturer-Department of Mechanical Engineering

KLE Society's

B.V.Bhoomaraddi College of Engineering & Technology

Vidyanagar,Hubli-580031,Tel: 0836-2378285,944856480,

sanjay_Kotabgi@bvb.edu